Voting Members Present: J. Eric Sims, Wayne Wilkinson, Jason Stewart (also as proxy for Kim Pittcock), Shelley Gipson (also as proxy for Warren Johnson), Ronald Sitton (proxy for Po-Lin Pan), Shanon Brantley, David Gilmore

Non-Voting Members Present: Jesse Blankenship, Nikesha Nesbitt, Karen Wheeler, Summer DeProw

Members Absent: Rebecca Oliver, Star Holloway

Non-Members Present: Shawn Bayouth (DPEM), Sara Walker (DPEM), Sarah Labovitz (Music), Kenneth Carroll (Music), Mollie Manning (Nursing and Health Professions), Cheryl DuBose (Nursing and Health Professions), Mark Jordan (Agriculture), Tia Carraway (Math), Hong Zhou (Math), Amanda Lambertus (Math), Mohamed Milad (Math), Mary Elizabeth Spence (Assessment)

Meeting called to order 3:00 p.m.

1. Motion to approve October 11, 2019 meeting minutes: Eric Sims. Second: Ronald Sitton. Passed.
2. Old Business
	1. 2019U\_LAC72\_TABLED\_BC\_Criminology-Grade-Changes
		1. Evidence of impact on students needed.
		2. No new submission.
		3. Update: Extension requested on 9/16/19 to gather data on how many students the minimum grade change may affect.
	2. 2019U\_LAC73\_TABLED\_BC\_Sociology-Grade-Changes
		1. Evidence of impact on students needed.
		2. No new submission.
		3. Update: Extension requested on 9/16/19 to gather data on how many students the minimum grade change may affect.
3. Current Curricular Proposals
	1. Subcommittee 1 – Led by Warren Johnson (Shelley Gipson as proxy)
		1. Motion to approve 2019U\_AGRI22-AGRI25: Shelley Gipson. Second: Jason Stewart. Passed.
			1. 2019U\_AGRI22\_CR\_AGEC-3013
			2. 2019U\_AGRI23\_CR\_AGEC-3023
			3. 2019U\_AGRI24\_CR\_AGEC-3043
			4. 2019U\_AGRI25\_CR\_AGEC-3063
		2. Motion to approve 2019U\_SM17-SM19: Shelley Gipson. Second: Eric Sims. Passed.
			1. 2019U\_SM17\_NC\_STAT-3133-Applied-Categorical-Data-Analysis
			2. 2019U\_SM18\_NC\_STAT-2003-Introduction-to-Statistics-REVISION1
			3. 2019U\_SM19\_NC\_STAT-3243-Regression-Analysis
		3. 2019U\_SM20\_LON\_Undergrad-Certificate-in-Statistics
			1. Motion to approve: Shelley Gipson. Second: Wayne Wilkinson. Passed.
	2. Subcommittee 2 – Led by Kim Pittcock
		1. Motion to approve 2019U\_NHP24-NHP27: Jason Stewart. Second: Shelley Gipson. Passed.
			1. 2019U\_NHP24\_CR\_NRS-3345-REVISION1
			2. 2019U\_NHP25\_CR\_NRS-3315-REVISION1
			3. 2019U\_NHP26\_CR\_NRSP-3325-REVISION1
			4. 2019U\_NHP27\_CR\_NRSP-3355-REVISION1
		2. Motion to approve 2019U\_NHP28-NHP29: Jason Stewart. Second: Ronald Sitton. Passed.
			1. 2019U\_NHP28\_NC\_EMSP-2217-Anatomy-and-Physiology-for-Paramedics-REVISION2

2019U\_NHP28b-EMSP-2217-Differential-Tuition-Request

* + - 1. 2019U\_NHP29\_BC\_Paramedic-curriculum-updates-REVISION2
		1. Motion to approve 2019U\_NHP30-NHP32: Jason Stewart. Second: Wayne Wilkinson. Passed.
			1. 2019U\_NHP30\_CR\_CLS-2551
			2. 2019U\_NHP31\_CR\_CD-3402-REVISION1
			3. 2019U\_NHP32\_CR\_CD-4502-REVISION1
		2. 2019U\_NHP33\_CR\_RS-4553-RS-4563
			1. Motion to approve: Jason Stewart. Second: Shelley Gipson. Passed.
		3. 2019U\_NHP34\_WITHDRAWN\_NC\_HP-3343
	1. Subcommittee 3 – Led by David Gilmore
		1. 2019U\_LAC120\_BC\_BA-Theatre-changes
			1. Motion to approve: David Gilmore. Second: Shelley Gipson. Passed.
		2. 2019U\_LAC121\_BC\_GRFX-4603
			1. Motion to approve: David Gilmore. Second: Shelley Gipson. Passed.
		3. 2019U\_LAC122\_LON\_New-Emphasis-Jazz-Studies-BA-Music
			1. Motion to approve: David Gilmore. Second: Shelley Gipson. Passed.
		4. 2019U\_LAC123\_LON\_New-Certificate-Jazz-Studies
			1. Motion to approve: David Gilmore. Second: Shelley Gipson. Passed.
		5. Motion to approve 2019U\_LAC124, 125, and 131: David Gilmore. Second: Jason Stewart. Passed.
			1. 2019U\_LAC124\_NC\_MUS-1701-Improvisation-I
			2. 2019U\_LAC125\_CD\_MUS-1703
			3. 2019U\_LAC131\_CD\_MUS-4433
		6. 2019U\_LAC126\_NC\_MUS-2701-Improvisation-II
			1. Motion to approve: David Gilmore. Second: Ronald Sitton. Passed.
		7. 2019U\_LAC127\_NC\_MUS-2721-Jazz-Piano-I
			1. Motion to approve: David Gilmore. Second: Shelley Gipson. Passed.
		8. 2019U\_LAC128\_NC\_MUS-2731-Jazz-Piano-II
			1. Motion to approve: David Gilmore. Second: Eric Sims. Passed.
		9. Motion to approve 2019U\_LAC129-LAC130: David Gilmore. Second: Jason Stewart. Passed.
			1. 2019U\_LAC129\_NC\_MUS-3702-Jazz-Theory-I
			2. 2019U\_LAC130\_NC\_MUS-3712-Jazz-Theory-II
		10. 2019U\_LAC132\_NC\_MUS-4701-Improvisation-III
			1. Motion to approve: David Gilmore. Second: Ronald Sitton. Passed.
		11. Motion to approve 2019U\_LAC133-LAC136: David Gilmore. Second: Jason Stewart. Passed.
			1. 2019U\_LAC133\_NC\_MUS-4712-Jazz-Arranging-I
			2. 2019U\_LAC134\_NC\_MUS-4722-Jazz-Arranging-II
			3. 2019U\_LAC135\_NC\_MUS-4732-Jazz-Styles-and-Analysis
			4. 2019U\_LAC136\_NC\_MUED-4202-Methods-and-Materials-for-Teaching-Jazz-Band
1. Non-Curricular
	1. None
2. Member Items
	1. Jason Stewart has a reconfiguration that will need to go to ADHE for April and would like to know if the UCC will consider it at the December meeting.
		1. Karen Wheeler suggests that the UCC add a meeting in January to allow for the review of proposals that will need to go to ADHE in April. All agree that a meeting can be added on January 24th at the regular time. The deadline for proposals will be January 10th.
	2. Karen Wheeler requests that a UCC co-chair be named so there is someone available to run the meeting if she is unavailable. David Gilmore, Jason Stewart, and Shelley Gipson agree to be alternates to run the meeting.
	3. Shelley Gipson asks for clarification about the timeline for the new curriculum forms. Karen Wheeler says that they’ll be available on January 1, 2020, but the UCC will continue to accept old forms until the end of the academic year to accommodate those with proposals in progress.

Meeting adjourned

**Subcommittee Memberships**

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| --- |
| **Subcommittees** |
| Subcommittee1 | Subcommittee2 | Subcommittee3 |
| Po-Lin PanShelley GipsonWarren JohnsonRebecca Oliver | Kim PittcockJason StewartWayne WilkinsonNikesha Nesbitt | David GilmoreShanon BrantleyJ. Eric SimsStar Holloway |
| **Can review:** |
| AGRI, BU, EBS, ECS, NHP, SM, US | BU, LAC, MS, NHP, SM | AGRI, EBS, ECS, LAC, MS, US |

All proposals may be reviewed at <https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/documents.dot>